

Green Shoots Volunteer Agreement

If you need help completing this form, please ask a member of staff. We'll be happy to help you or complete it on your behalf. This is an agreement between **Middlesbrough Environment City (MEC)** and;

NAME:		ADDRESS:	
TEL NUMBER:			
D.O.B: or AGE:		POSTCODE:	

Who do we contact in an emergency? Please let us have their name and number:

Name:		Tel number:	
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Ethnicity	Gender	Female	Male	Non-binary	Prefer not to say
White		Asian or Asian British			
English, Welsh, Scottish, Northern Iris or British		Indian			
Irish		Pakistani			
Gypsy or Irish Traveller		Bangladeshi			
Any other white background		Chinese			
Mixed or multiple ethnic groups		Any other Asian background			
White and Black Caribbean		Black African, Caribbean or Black British			
White and Black African		African			
White and Asian		Caribbean			
Any other mixed or multiple ethnic background		Any other Black, African or Caribbean background			
Other ethnic group		Ethnicity not stated – please tell us your ethnicity			
Arab					
Any other ethnic group		Prefer not to say			

Please tell us what your ethnicity is if it is not stated above:

Employment status		Do you consider yourself to have a disability or learning difficulty
Refugee or Asylum seeker		Yes
Not in employment		No
Not in education or training		Prefer not to say
School student		If yes to above please tell us:
College Student		
In full time or part time employment		
Prefer not to say		

Agreement

Welcome to our Green Shoots Volunteers Programme. We hope that you find your experience rewarding and enjoyable. **(Note: This is not a contract of employment)**

Middlesbrough Environment City will:

- 1. Provide you with support, guidance and training relevant to the project (as required).
- 2. Maintain good communication with you and provide you with networking opportunities between other Community Volunteers and other people involved in the project.
- 3. Cover reasonable out-of-pocket expenses.
- 4. Provide you with public liability insurance when undertaking Green Shoot activities.
- 5. Treat you with respect.

You agree to:

- 1. Undertake a supporting role in the project to engage more people in the initiative, in line with your interests and expertise (Conservation and Sustainability).
- 2. When required ask Green Shoots staff for further support.
- 3. Maintain good regular communication with Green Shoots on activities you undertake and keep records up to date.
- 4. Proudly represent Green Shoots and treat all people and sites with respect.

What volunteering activities are you interested in? Please detail in the box below.

Declaration

I understand that I am responsible for my own health and safety during activities and I participate at my own risk. If I am aware of any serious medical conditions I will seek advice from my doctor before I start.

Please read GDPR statement below - I consent to my data being stored and used as described below. Yes / No
I give my consent for any photos or videos captured with me in them to be used by Green Shoots. Yes / No
DBS required. Yes / No

Signature: **Date:**

Middlesbrough Environment City takes the collection and use of your personal data seriously.

For this data, MEC is the Data Controller. The person responsible for Data Protection and Confidentiality at MEC is the Director.

We are collecting the data to ensure that we are able to meet our responsibility to you in relation to providing training and ensuring your health and safety as a volunteer within our organization.

The information you have provided above will be collected by MEC, transported, used and stored securely. It will not be given to any third party in a form that identifies you.

We will hold the data you provide whilst you remain a volunteer with us after which it will be confidentially destroyed. You can contact us in a reasonable way about your data and request that it is destroyed.

If you would like additional information, please contact us.

Middlesbrough Environment City is a registered charity, no. 1070131.

Actes - Registered Company Number: 4345294. Registered Charity Number: 1122223

Linx - Company number: 06439951

The Other Perspective - Company number: 08445996